

Meeting Minutes for
Tuesday, November 10, 2020
Via Video Conference

1. Call to Order at 6:39 pm
 - a. Welcome/Introductions/Attendance – Shannon Little, Jason Prebushewski, Carley Campbell, Sharon Rutledge, Brett Clifton, Tanya Johnson, Crystal Smith, and Shauna Pauls.

2. Approval of Agenda
 - a. Motion to approve as presented– Shannon Little
 - b. 2nd by – Tanya Johnson

3. Approval of Minutes from September 15, 2020
 - a. Motion to approve as presented – Shannon Little
 - b. 2nd – Tanya Johnson

4. Reports
 - a. Trustee Reports
 - i. Sharon Rutledge
 1. See attached

 - b. Chairperson Report
 - i. Shannon Little
 1. See attached

 - c. Principal’s Report
 - i. Jason Prebushewski
 1. International students could potentially be coming into Baker. There is one student from France who has applied to come over to our school. There would be precautions and safety measures put in place including that any student that comes would be put on an immediate 2-week quarantine as soon as they arrive. Only once they have been given a clean bill of health would they be allowed to come into the school. The quarantine place has been taken into

consideration so that a student from Baker would not have to quarantine while hosting. The international student would not be coming until the new year.

2. Great Remembrance Day ceremony at the school given the circumstances. Josh Martens and Travis Conrad were able to live stream it on the school's Facebook page so that all the students and the community could be involved. There was a ceremony in the building and then the students walked to the Cenotaph to pay their respects and participate in another brief ceremony. The students were well behaved, and the staff were proud of them.
3. School Goals – Developed by the Principal and Vice Principal of the school. They were initially reported as being based around numeracy, literacy and mental health. The goals include creating an environment to catch gaps in numeracy and literacy and then to develop a plan to catch the students up. Additionally, the goals include recognizing when students and staff are struggling and working to help. Superintendent Dave Driscoll will be coming out to the school to go over the plan. One of the plans main concepts is SOS – Save our Students. This is an online board that can be shared by the staff within the school to help address students that are struggling with literacy, numeracy, and mental health issues and who have fallen overboard (off the ship). Fountas & Pinnell will be used again to assess literacy and MIBI will be used for the math assessment; it will measure the skills that students should have learned the prior year. Those students who are identified will receive additional help to bring them up to grade level. This help will occur within their small cohort groups.
4. R.I. Baker did well this year on the Accountability Pillar. The school always ranks very good and/or excellent in the categories. Preparation for the workplace is one area that R. I. Baker needs to improve. The school is considering advertising that they assist students with resume building.
5. The school submitted a proposal to start the band program. R.I. Baker 's band program can be taught in cohorts which many schools are not able to do. This is achieved via the separation of the band classroom using the sound shells. The proposal has been approved, bell covers will be utilized, and students will remain in cohorts.
6. Walk-a-thon; thanks to those who helped students raise money. The school did not want it to die so it went ahead the COVID-19 way with donations happening online and no cash being handed in. Students were also discouraged from door to door fundraising and encouraged to gather donations from family and friends. The school raised about half of normal amount, approximately \$17,000. However, the kids worked hard and are proud of what they accomplished. Walk-a-thon money will be used for Bear Care 2020, which is in the early planning stages. It will be a day and a half of self-care as the school explores how to care for the Bears (staff and students). It could include anything from painting, yoga, to music.

The goal is to have a stress-free day and a half. The staff is really looking forward to it and anyone who has contacts or ideas, such as massages, concerts, manicures, and pedicures, please contact Jason.

7. Hot lunch/canteen/breakfast program. One volunteer has been found to work the canteen, but the program cannot run with only one person. Still looking for another volunteer so the program can run Monday to Thursday. The school is also exploring if hot lunches can be offered as some schools are providing them. These may be possible in the New Year. The Coaldale McDonald's has committed to providing approx. 150 hot breakfasts once a month, McMondays. Two grade levels will receive the breakfast each month with each grade receiving it every other month. McDonalds is willing to work with the numbers the school has each month whether the numbers are up or down.

5. Business Arising from the Minutes

a. Turkey Dinner

- i. The dinner has been approved to go ahead and will be on Dec. 17, 2020. A signup sheet has been posted on the school website.
- ii. Corey Davis is checking into whether they can donate the turkey's again this year. She does not currently have a child at R.I. Baker so her willingness to consider the donation is greatly appreciated.
- iii. This year the school cannot send the potatoes home with volunteers and then have them brought back into the school. The food will need to be either cooked at the school by volunteers or a caterer will need to be hired to prepare the food.
- iv. This year instead of using plates that the students walk down the volunteer line to be filled we will be using to go containers with compartments (1000 for \$50). A volunteer would hold the container and walk down the line with the student while they choose what they want. Once their container has been filled it will get handed to the student and they will go back to their classroom. They will come down by class in their cohort and the area will be sanitized in between classes.
- v. Possibility of getting the college to cater or Jason has a friend that is a caterer who may be able/willing to do it. It may be a better idea to have a

professional do the work. Jason is willing to still do the turkeys at the school in the days before the dinner. However, usually the potatoes and stuffing are done by parent volunteers outside of school and brought in the day of. We cannot have any food brought in from home so these items may need to be hired out. The gravy and vegetables can still be done at the school the day of the dinner.

vi. Jason will check with Natasha to see if she can still coordinate and with both the college and his friend to see whether they are available to do any of the food.

b. Canteen Volunteers: the school is still looking for a minimum of one more parent volunteer in order to get this program up and running. Will post it on the website to try and attract volunteers.

6. New Business

a. No new business

7. Bouquets

a. Shannon Little thanks the staff and students of R. I. Baker; things have been going smoothly at the school and she recognizes that it takes a tremendous amount of extra energy from the staff to keep the atmosphere positive.

b. Tanya Johnson thanks the staff as well and seconds Shannon's sentiments.

8. Next Meeting(s)

a. Jan 12, 2021 at 6:30 pm via Video Conference

9. Adjournment at 7:20 pm.

a. Motion to adjourn – Shannon Little

b. 2nd – Tanya Johnson

RIBMS School Council Meeting

November 10, 2020

Board Meeting Dates

The Board reviewed the dates for the regular meeting schedule and made some changes. The Board Meetings are now scheduled for the last Tuesday of each month, except for Dec 15, 2020 and June 15, 2021.

September 30, 2020 Enrollment

The enrollment numbers for the 2020-21 school year are very close to the projected numbers submitted by schools in June 2020. As of September 30, 2020, Palliser's total enrollment is **8,689 students** in Kindergarten to Grade 12 which includes on-line instruction of 692 students.

Capital Maintenance & Renewal Projects for 2021-22

Projects have been submitted to Alberta Education for approval which includes redoing sewer lines, installation of LED lights, upgrading fire alarm systems, replacing windows, replacing flooring, and paving for better site drainage.

COVID-19 Update

Adam Browning reported that principals & supervisors are well informed, and schools and parents are following guidelines very well. International students may start arriving later, however, plans to allow students into the division has been shared with the Govt of Canada & Alberta for approval.

NOTE: students in Palliser will not be allowed to participate in International school programs this school year.

Insurance Update

In Alberta, 32 school boards which includes Palliser, are preparing to move to a new insurance provider as of November 1, 2020. Because of flooding and fires that occurred over the summer, the savings in insurance costs is not as significant as first hoped. However, there will be significant savings for Boards moving forward.

Letter of Congratulations

Stephanie Krammer, who teaches at Palliser Beyond Borders out of Vulcan, is the recipient of the 2020 Prime Minister's Award for Teaching Excellence which is Canada's highest honor for elementary, secondary and early childhood educators. It recognizes great leadership, teaching practices, as well as commitment to students.

Budget Update

Palliser's fiscal year-end is August 31. The audit committee has met and it appears there will be a surplus for the 2019-20 school year due to reduction of services during the pandemic (bus fuel costs, substitute staff costs) The completed audit report will be presented at the **November 24, 2020 Board meeting** for approval.

Wishing you all a safe and happy holiday season. (Sharon Rutledge Trustee Report)

RIBMS COUNCIL CHAIR REPORT for NOVEMBER 10, 2020

A Parent Survey link was sent through email to all parents of RIBMS students on October 19, 2020. I hope you have had a moment to complete this Pandemic Pulse Survey to offer your perspectives on the September 2020 school re-entry.

Through our RI Baker School Council, parents contribute meaningful ideas and perspectives to decision-making that supports and enhances student learning. This contribution is not only heard and considered by school staff and principals, but also extends to the superintendents and trustees. To that end and believing that this contribution is valuable at the provincial level as well, Palliser has paid for Alberta School Councils' Association (ASCA) membership for each of its school councils for the 2020-2021 school year. This membership provides each school council with a 'voice' at the provincial level. You can visit the ASCA website at www.albertaschoolcouncils.ca for information and resources promoting parent engagement in public education.

Submitted by Shannon Little - RI Baker School Council Chair

